

**Danville Borough Police Department**



**235 Mill Street, Danville, PA 17821  
570-275-2101**

**VACATION HOUSE CHECK FORM**

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**(PLEASE PRINT)**

**PLEASE ARRANGE FOR MAIL AND NEWSPAPER PICKUP. PLEASE CALL POLICE WHEN YOU RETURN. EFFECTIVE FOR NO LONGER THEN 30 DAYS. IF YOU PLAN ON BEING AWAY LONGER, PLEASE MAKE OTHER ARRANGEMENTS TO HAVE YOUR HOME CHECKED. THIS REQUEST WILL EXPIRE ON DATE LISTED AS "RETURNING".**

Date of request: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address to be checked:  
\_\_\_\_\_

Nearest Cross Street: \_\_\_\_\_ Color of house: \_\_\_\_\_

Is house number visible from street? Yes \_\_\_ No \_\_\_ If not, how can we identify your house:  
\_\_\_\_\_

Date Leaving \_\_\_\_\_ Date Returning: \_\_\_\_\_

Owner contact info: \_\_\_\_\_ Cell/Other \_\_\_\_\_ Email \_\_\_\_\_

Person(s) caring for the home while you are away or emergency contact:

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Keys to property: Yes \_\_\_ No \_\_\_

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Keys to property: Yes \_\_\_ No \_\_\_

Lights on? Yes \_\_\_ No \_\_\_ If so, Where? \_\_\_\_\_

Drapes: Open \_\_\_ Closed \_\_\_

Alarm: Yes \_\_\_ No \_\_\_ Company: \_\_\_\_\_ Telephone: \_\_\_\_\_

Vehicles: Yes \_\_\_ No \_\_\_ Make \_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License plate # \_\_\_\_\_

Color: \_\_\_\_\_ Parked in: garage street driveway

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**Release:**

The undersigned authorizes the Danville Borough Police Department to have officers enter my property and visually inspect the house exterior. Should an open entry be found, the undersigned authorizes the police to enter my house for further inspection. The police will attempt to secure the house and contact the owner or person caring for the house who is listed above. The undersigned understands and agrees that this is a voluntary, free service and does not create a special duty upon the Borough, and will be provided depending upon weather and available time. No guarantee is made nor assurance given against loss, theft or damage to the premises. The undersigned agrees to hold harmless the Borough of Danville, its employees and agents for any and all claims for personal injury, loss or damage to property that may be suffered through any action or lack thereof by a representative of the Borough of Danville.

**PLEASE CALL THE POLICE DEPARTMENT AT 275-2101 WHEN YOU RETURN.**

Signature of homeowner: \_\_\_\_\_

Office use only:

Date request received: \_\_\_\_\_ Received by: \_\_\_\_\_

Date resident returned: \_\_\_\_\_ Notified by: \_\_\_\_\_

Return notification received by: \_\_\_\_\_